

Privacy policy

Responsible/owner: CEO	Approved by: Management team	Approval date: 2024-03-26	Updated: Annually
Type of document: Policy	Classification: Public	Concerns: All employees	Replaces:

Biobase Sweden AB Privacy policy



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This Privacy Policy has been adopted and applies to Biobase Sweden AB regarding all processing of personal data that occurs within the company's operations.

1. Introduction

Biobase Sweden AB is committed to maintaining a high level of privacy protection and level of protection with regard to the processing of personal data. This is in accordance with the General Data Protection Regulation (GDPR) within the EU/EEA and relevant privacy protection legislation. Personal data refers to information that is related to and can identify a specific individual. Examples of different types of personal data are; name, address, telephone numbers, photographs, or social security numbers, but also health-related information, religious or philosophical views, trade union membership, etc.

2. Privacy Principles

The principles according to which Biobase Sweden AB works are as follows:

- That personal data is handled in a lawful, fair and transparent manner.
- That the personal data is only collected and processed for a specific, defined and lawful purpose.
- That only personal data that is relevant and necessary for the specific purpose is collected and managed.
- That the personal data is correct and up-to-date.
- That the personal data shall not be stored for longer than is necessary for the specific purpose or in accordance with applicable law.
- That appropriate safeguards are in place when handling personal data.

3. Processing of personal data

Information about how Biobase Sweden AB processes personal data is divided into different descriptions of personal data processing or described in the terms of use for the various services provided by the undertaking, or on the basis of the situations the individual may come into contact with the business.

The information provided in the respective privacy policy descriptions is following:

- What personal data is collected, how it is collected, and how it is used.
- Purpose of the collection of the personal data and legal basis on which the collection is based.
- Who has access to the personal data and how long this data will be stored.
- How personal data is protected.
- Who to contact if you have questions about personal data processing.

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4. Protection of personal data

Biobase Sweden AB has implemented the protection of personal data to counteract unauthorised access, copying, alteration, erasure or transfer of personal data, and mechanisms to verify that the processing of personal data is carried out in a lawful manner. In addition, Biobase Sweden AB regularly conducts risk assessments of processing of personal data in order to be able to adjust the protective measures in relation to processing of personal data.

5. Rights of the individual

In accordance with the GDPR, the individual has the following rights:

- To obtain information on the type of personal data collected and handled about an individual/person.
- To access the personal data collected about the individual.
- To have incorrect information corrected or completed.
- To request the deletion of data or to object to the continued processing of personal data.
- To withdraw consent to the processing of personal data to the extent that the processing of the personal data is based on consent.
- To make a complaint about the processing of personal data, either directly to us according to the contact details below, or to the Swedish Authority for Privacy Protection (IMY) or other authority.

6. Updates

This policy will be updated on a yearly basis. All changes are effective from the date of entry into force of the policy published on this website.

7. Data Controllers and Contact Details

Biobase Sweden AB, corporate registration number 559217-8387, is in its capacity as controller, responsible for being able to demonstrate compliance with the above principles.

If you have any questions about Biobase Sweden AB's work on the protection of personal data or in the exercise of the rights of individuals, please contact info@bioba.se.

The privacy policy above was adopted on 2024-03-26.

The information on this page has been updated 2024-03-26